

**Parish Name and City**

(for employer use only)

St. Bridget – River Falls

**PARISH JOB APPLICATION**Date: 

*We are an equal opportunity employer. It is our policy to comply with all federal, state and local equal employment opportunity laws and guidelines.*

Social Security Number

Name Telephone: 

LAST

FIRST

INITIAL

Address 

STREET

CITY

STATE

ZIP

Position Desired: Date Available: **Employment Information**

Are you 18 years or older?

☐ Yes☐ No

Are you legally authorized to work in the United States?

☐ Yes☐ No

Are you employed now?

☐ Yes☐ No

May we contact your present employer?

☐ Yes☐ No

Ever worked for this parish before?

☐ Yes☐ No**Educational Information****Circle Highest Grade Completed****Grade School**

1 2 3 4 5 6 7 8

**High School**

9 10 11 12

**College/Technical**

13 14 15 16

**Graduate School**

17 18 19 20 21+

**Institution****Name and Location****Date of Graduation****Degree, diploma, or certificate****Major fields of study****High School****College/Undergraduate University****Graduate School****Technical School****Other****Knowledge and Skills**

SUBJECTS OF SPECIAL STUDY OR RESEARCH WORK:

SPECIAL TRAINING:

SPECIAL SKILLS:

Employment History (most current first)	
Employer	Your Job Title:
Address	Duties:
	Reason for Leaving:
Phone:	Salary:
	Employed from: to:
Employer	Your Job Title:
Address	Duties:
	Reason for Leaving:
Phone:	Salary:
	Employed from: to:
Employer	Your Job Title:
Address	Duties:
	Reason for Leaving:
Phone:	Salary:
	Employed from: to:

References (List three persons not related to you, whom you have known at least one year)		
NAME	RELATIONSHIP	TELEPHONE

Felony Information	
1	Has the defendant ever been convicted of a felony?
2	If yes, what was the felony?
3	When was the conviction?
4	Where was the conviction?
5	Was the conviction a result of a plea bargain?
6	Has the defendant ever been convicted of a misdemeanor?
7	If yes, what was the misdemeanor?
8	When was the conviction?
9	Where was the conviction?
10	Was the conviction a result of a plea bargain?
11	Has the defendant ever been convicted of a crime in another state?
12	If yes, what was the crime?
13	When was the conviction?
14	Where was the conviction?
15	Was the conviction a result of a plea bargain?
16	Has the defendant ever been convicted of a crime in a foreign country?
17	If yes, what was the crime?
18	When was the conviction?
19	Where was the conviction?
20	Was the conviction a result of a plea bargain?

**Conviction of a felony will not necessarily bar you from employment. The nature and date of the conviction and the position desired will be taken into consideration.**

**Have you ever been convicted of a felony?             YES             NO**

**If yes, please state below, the date and the nature of the conviction.**

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<b>Authorization</b>
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I certify that the facts contained in this application and accompanying resume are true and complete to the best of my knowledge and understand that, if employed, falsified statements may result in termination.

I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise. Moreover, I release all parties from all liability for any damage that may result from furnishing same to you.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any prior notice.

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DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

**SIGNATURE**