



Holiday Happenings Craft Show St. Bridget Parish



Date & Time: Saturday, December 3rd, 2022 9:00 a.m. - 3:00 p.m.

Location: St. Bridget Parish School Gym
135 East Division Street River Falls, WI

Cost: \$50 per exhibit space

Deadline: We encourage you to get your registrations by November 4th to help allow for assigning booth configurations to meet with social distancing requirements.

Important Instructions:

- Confirmation and booth site will be sent by November 11, 2022.
- All craft items must be handmade. *No commercially produced food or craft items.*
- Electrical outlets are very limited. Please request electricity only if it is imperative to display your craft.
- If you have a special request for booth space, e.g., display is heavy and need to lean against a wall, please note your request on the registration form.
- Open flames are prohibited due to fire code. *No exceptions.*
- All booths will be located only in the school gym. You will have 15 minutes in the unloading zone by the gym entrance. We will have volunteers to help unload your vehicle or trailer and bring items into the gym. Please have your booth location ready to show the helpers.
- Immediately after unloading, vendors must park in the church parking lot. The school parking lot is reserved for customers.
- **No dismantling of booths** will be permitted before 3 PM. This is important for the quality of the show.
- **NO smoking on school and church grounds.**

Complete the enclosed Registration and Hold Harmless Agreement. Return these forms with your exhibitor's fee by mail to:

Name: St. Bridget Parish
Attn: Holiday Happenings Craft Show
Address: P.O. Box 86
211 E Division Street
River Falls, WI 54022

Please make checks payable to St Bridget Parish. (Checks will be cashed by the church upon receipt of registration. Refunds will be sent for any cancellations prior to November 4th, 2022. Sorry, no refunds after November 4th.)

The St. Bridget Holiday Happenings craft show has been held in the school gym for more than 50 years. This craft show is considered a traditional shopping event by our customers. Our customers are drawn to and expect the quality of the handmade crafts available at this craft show. Thank you for helping us keep this a quality event which meets the expectations of our customers and community.

Please contact Doreen Cegielski 715-426-5422 or Lauren Baillargeon 715-821-4308 with questions or concerns.



Holiday Happenings Craft Show

December 3rd, 2022

St. Bridget Parish



Registration Form (Print Clearly)

Name: _____

Address: _____

City/State/Zip: _____

Tax ID# _____ (if available)

(All participant are reported to the State of Wisconsin for tax purposes.)

Telephone: _____ e-mail* _____

***Please include e-mail address. Confirmations will be sent by e-mail.**

Type of *Homemade* craft that you will be selling:

Cost: \$50 per exhibit space. There is no additional fee for tables or chairs.

Please circle the following options that you prefer:

Number of Booths Requesting:	ONE	OR	TWO
Number of Tables (3x8) Requesting:	NONE ONE	OR	NONE ONE TWO
Number of Chairs Requesting:	NONE ONE TWO	OR	NONE ONE TWO THREE FOUR
Electricity:	YES		NO

Please keep in mind that we will try to fulfill your request for electricity, but it **isn't** guaranteed, as we have more requests than what is available. Most spaces in the school gym do not have access to electricity. If you must have electricity for your booth, please note this on the form. It will help us better assist you in trying to honor your request.

- WAIVER:** In the event of personal injury, lost, stolen or broken property, St. Bridget Parish School will not assume responsibility.
- I have read the registration form completely and agree to follow craft show instructions.

Signature (required): _____

Return forms and exhibitor fee by mail to:

**St. Bridget Parish, Holiday Happenings Craft Show, PO Box 86,
211 East Division Street, River Falls, WI 54022**

Incomplete forms will prevent us from assigning a booth space to you until we receive all of the information.

ADULT HOLD HARMLESS AGREEMENT

PARISH: _____

PARTICIPANT: _____

DATE(S) OF ACTIVITY: _____

ACTIVITY: _____

The above named PARTICIPANT agrees to defend, protect, indemnify and hold harmless the above named PARISH and the Diocese of Superior against and from all claims arising from the negligence or fault of the above named PARTICIPANT or any of their agents, family members, officers, volunteer helpers, partners, organizational members or associates in connection with the above named ACTIVITY at the above named PARISH.

Additionally, the above named PARTICIPANT agrees to protect, defend, hold harmless and fully indemnify the above named PARISH and the Diocese of Superior for any claim or cause of action whatsoever arising out of the above mentioned ACTIVITY which took place during the above identified DATE(S) OF ACTIVITY that is brought against the parish by the above named PARTICIPANT or their employees, agents, partners, family members, organizational members and associates, whether such claim arises from the alleged negligence of the PARISH, its employees or agents, your negligence, or the negligence of individuals, companies, or their agents who are not a party to this contract.

SIGNED BY: _____

NAME AND TITLE: _____

DATE: _____

Please keep this form on file at the parish or school for four years.

ST. BRIDGET'S HOLIDAY HAPPENINGS

DEAR HOLIDAY HAPPENINGS VENDORS:

WE ARE REQUESTING AN **OPPTIONAL**
DONATION FROM YOUR BOOTH TO BE
USED AS A DOOR PRIZE.

*Winner will come to your booth to pick up the
door prize.*

VENDOR NAME

BUSINESS NAME

BOOTH NUMBER

ITEM DONATED

Please send this form back with registration.