

# **Electronic Payments to St. Bridget Church**

## **Frequently Asked Questions**

### **1. What is an Electronic Payment?**

**An Electronic Payment is an automatic payment made from your checking or savings account you have authorized.**

### **2. Does it cost me anything to make Electronic Payments to the church?**

**No.**

### **3. How do I sign up for Electronic Payments to the church?**

**Simply complete an Authorization for Electronic Payment form and return it to the church office. Forms and return envelopes are available on the information rack table in the church concourse.**

### **4. Does it matter where I bank?**

**No. You will supply us with your bank information and the amount you wish to contribute monthly. You may chose to have your payment made from your checking or savings account. If your banking information changes, you will complete a new Authorization for Electronic Payment form to supply us with the new information.**

### **5. When will the transfer be made from my account?**

**The transfer will be made on the 15<sup>th</sup> of the month. If the 15<sup>th</sup> is on a weekend or holiday, the payment will be transferred the business day following the 15<sup>th</sup>.**

### **6. What are the benefits to me?**

**You won't need to write a check each week/month or remember to bring your envelope for the collection plate.**

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**7. What are the benefits to the church?**

The most significant benefit to the church is assured regular income.

**8. What if my financial situation changes and I wish to increase/decrease my contribution?**

Simply complete a new Authorization for Electronic Payment form and return it to the church office. Be sure to allow a few weeks notice of the change. (Once a year, when pledges are renewed, members using Electronic Payment will receive a new authorization form to adjust their contributions if they wish).

**9. Won't it look like I give NOTHING when the collection plate is passed each week?**

You will continue to receive contribution envelopes. Beginning in February, 2003, the envelopes will have a box to check for electronic payments. You won't list an amount since that information will already be on file. Packets will continue to include the "special" envelopes (Christmas, Easter, Holy Days) so you may make the special donations, if you desire.

**10. How do I return the Authorization for Electronic Payment form?**

You may use one of the envelopes available on the information rack table in the concourse. Mail your form to the church office, drop it off at the office or deposit it in the mail slot in the church office door.

Continue on to form below.

**Authorization for Electronic Payment  
to St. Bridget Catholic Church  
River Falls, WI**

I hereby authorize St. Bridget Catholic Church and the financial institution named below to initiate entries to my checking/savings account. This authority will remain in effect until the ending date listed below or until I notify the church in writing to cancel it in such time as to afford the financial institution a reasonable opportunity to act on it. I can stop payment on any entry by notifying my financial institution 3 days before my account is charged.

Name (please print) \_\_\_\_\_

Address (please print) \_\_\_\_\_

Phone number \_\_\_\_\_

Checking Account No. \_\_\_\_\_ or Savings Account No. \_\_\_\_\_

Financial Institution Name \_\_\_\_\_

Financial Institution Routing Number \_\_\_\_\_  
(located between these symbols 1: 1: on the bottom left of your check)

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I authorize St. Bridget Catholic Church, River Falls, WI to initiate electronic entries to my checking/savings account on the 15<sup>th</sup> of each month, and agree to the terms listed on this authorization to support St. Bridget Catholic Church.

(If the 15<sup>th</sup> is on a weekend or holiday, the payment will be transferred the business day following the 15<sup>th</sup>).

Monthly payment amount: \$ \_\_\_\_\_

Starting date \_\_\_\_\_ 15, \_\_\_\_\_  
Month

Signature \_\_\_\_\_

Please note: You will continue to receive bi-monthly contribution envelopes. The envelopes have been revised to include a box to check if you are giving electronically. It will not be necessary for you to indicate the amount given on the envelope since we will already have this information.

