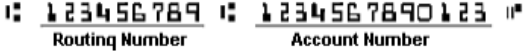


# Authorization for Electronic Contributions/ACH

St. Bridget Catholic Church - River Falls, Wisconsin

St. Bridget Catholic Church is blessed to be able to provide the option of electronic giving.

<b>General</b>	Parishioner Name(s) _____ Envelope Number _____
	Address _____
	City _____ State _____ Zip _____

<b>Financial Institution Information</b>	<b>Name of Financial Institution:</b> _____
	<b>Address of Financial Institution:</b> _____ (city/state/zip)
	Please debit my contribution directly from the account checked ( <input checked="" type="checkbox"/> ) below:
	<input type="checkbox"/> Checking Account (attach voided check)
	<input type="checkbox"/> Savings Account (attach savings deposit slip)
Bank Routing # _____ Bank Account # _____	
Example - Located at the bottom of your check: 	
Effective Date of Authorization: _____	

<b>Contribution Information</b>	<b>Monthly Contributions:</b>
	<input type="checkbox"/> Regular Contribution Amount: \$ _____ (15 <sup>th</sup> of each month*)
	<input type="checkbox"/> Debt Retirement Contribution Amount \$ _____ (1 <sup>st</sup> of each month*)
	<b>Annual Contributions:</b>
	<input type="checkbox"/> Christmas Offering: \$ _____ (December 22*)
<input type="checkbox"/> Easter Offering: \$ _____ (April 15*)	
<input type="checkbox"/> Catholic Services Appeal: \$ _____ (October 1*)	
<input type="checkbox"/> Catholic Herald Subscription: \$ <u>20</u> (July 1*)	
* If any of the specified dates fall on a weekend or holiday, withdrawals will be made on the following business day.	

I hereby authorize St. Bridget Church to initiate debit entries to my checking/savings account at the financial institution listed above, and if necessary, initiate adjustments for any transactions credited/debited in error. This authorization will remain in effect until St. Bridget Church is notified in writing to cancel. I will provide a minimum of seven (7) business days prior to processing date as to afford St. Bridget Church sufficient time to make the necessary changes. I understand that if the payment dates identified above fall on a weekend or holiday, the payments will be executed on the next business day. I understand that any charges for non-sufficient funds are my responsibility.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Yes, I would still like to receive envelopes that include an option to indicate I give by electronic contributions. (Please note: printing and mailing envelopes does cost the parish additional funds)

# St. Bridget Catholic Church – Electronic Giving/ACH

## *Frequently Asked Questions*

**Q. What is ACH?**

A. ACH stands for Automated Clearing House. This is a national system used for the electronic transfer of funds from one financial institution to another.

**Q. What are the advantages of electronic giving?**

A. Electronic giving makes it easy to fulfill stewardship commitments - even when you can't attend church or when you don't want to bring cash or checks. Giving electronically helps the church save money by not paying for the printing and mailing of contribution envelopes. Electronic giving also provides consistent, regular income which helps regulate the budget.

**Q. How are my contributions automatically deducted from my account?**

A. Once you complete and sign an authorization form and return it to the church office, the contribution amount you specify will automatically be transferred from your bank account to the church's bank account on the scheduled dates.

**Q. When will my contribution be deducted from my account?**

A. Electronic contributions for "regular contributions" are debited on the 15<sup>th</sup> of each month; contributions for "debt retirement" are debited on the 1<sup>st</sup> of the month. If the 1<sup>st</sup> or 15<sup>th</sup> falls on a weekend or holiday, transfers are made on the next business day.

**Q. What about special collections for Christmas and Easter? Can I give those electronically too?**

A. Yes. Just indicate the amount you wish to donate in the "Annual Contributions" section.

**Q. Without a canceled check, how can I prove I made my contribution?**

A. Your bank statement gives you an itemized list of electronic transactions and the church will provide a printed statement at the end of the year listing all contributions.

**Q. What if I change bank accounts?**

A. Notify the church and we will give you a new authorization form to complete. (Please note: the church office needs at least 7 business days advance notice to change the transfer.)

**Q. How much does electronic giving cost?**

A. Nothing! Electronic transfers are free to both you and the parish.

**Q. What if I try electronic giving and don't like it?**

A. You can cancel your authorization by notifying the church in writing at any time. (Please note: the church office needs at least 7 business days advance notice to stop the transfer)

**Q. How do I sign up for electronic giving?**

A. Complete and sign the authorization form and return it to the church along with a voided check or savings account deposit slip.

**Q. When do I need to change my form?**

A. This form will remain active until you notify the office in writing of any changes. We do ask that parishioners periodically review their contribution amounts and consider making adjustments to reflect normal standard of living increases with church expenses.

## SIGN UP TODAY!

*Complete the authorization form on reverse side of this sheet to get started.*